



# ANANTRAO KANASE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL



(Recognized by -Central Council of Homoeopathy, New Delhi &  
Affiliated to Maharashtra University of Health Sciences, Nashik)

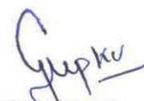
Alephata, Tal - Junnar, Dist - Pune, Pin- 412411, Tel- 7028196080, E-mail-akhmcr@hotmail.com, Website-www.akhmc.org

Principal : Dr. GHOLAP K.V. M. D. (Hom.), CCMP, PhD (Scholar).

## CENTRAL LIBRARY

Sr. No. (3A)	Particular	Description
1.	Space (in Sq. mtr.)	153.9 sq. mtr.
2.	Total no. of Books	6154
3.	CCH/CCRH and Govt.. Publication	Yes
4.	Book Bank	Yes
5.	No. of Journal (Indian/Foreign)	23
6.	Back Issue	423
7.	News Paper	04
8.	Photocopy Facility	Available
9.	Cataloging	Available
10.	Number of Books purchased in last academic year	65
11.	Number of Journal purchased in last academic year	20
12.	Name and qualification of Librarian	Mrs. Ghangale Supriya S. (M.A. M.Lib.)
13.	Name and qualification of Assistant Librarians	Mrs. Shelke Manisha D. (B.com, M.Lib)
3 B	Digital Library	Available



  
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## CENTRAL LIBRARY

<b>READING ROOM FACILITIES :</b>	Separate reading room facilities is provided For Boys & Girls * All necessary arrangement like seating Arrangement, light and ventilation are provided * Boys Reading Room * Girls Reading Room. * Staff Reading Room. News Paper reading Section Magazine Reading Section Periodical Section Digital Library * Reading time = 09.00 am to 05.00 pm
<b>TIME &amp; WORKING :</b>	Daily (Monday to Saturday)  09.30 am to 01.00 pm 01.30 pm to 05.00 pm
<b>NO. OF BOOKS</b>	Total books in Library = 6154 Books a) Previous Books in Library = 5942 Books b) New Added books = 65 Books c) Cost of Previous Books = 12,85,958/- d) Cost o Newly added books = 34,707/- e) write off books = 1772 Books f) Total Books include write off books 7863 Books * List of Library Books is enclosed.
<b>SYSTEM OF CATALOGING :</b>	Subject Catalogue – available





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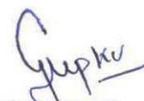
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## CENTRAL LIBRARY

<b>NO. OF JOURNAL IN LIBRARY</b>	:	23 Journal (List is enclosed)
<b>SUBSCRIBED JOURNAL</b>	:	We have made lettering correspondence to Various editors for the annual subscription.
<b>BOOK BANK</b>	:	Available
<b>LIBRARIAN</b>	:	We have appointed eligible qualified Librarian Mrs. Ghangale Supriya S. (M.A., M.Lib.) Mrs. Shelke Manisha D., (B.Com. <u>M</u> .Lib.)
<b>REGISTER &amp; RECORDS</b>	:	All registers like - 1) Accession Register 2) Subject Catalogue 3) Departmental issue registers 4) Student issue register 5) Daily Issue-Return Register 6) Staff Issues Register 7) Staff reading room Register 8) Student reading room Register 9) Daily newspaper register 10) Monthly journal register 11) Back Issue Register 12) Book bank register 13) Books write of register 14) Library card issue register 15) Dead Stock register 16) Student Meeting Register
<b>RULES OF LIBRARY</b>	:	Yes, maintained.
<b>ANNUAL PHYSICAL VERIFICATION</b>	:	Done

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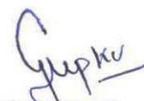
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## CENTRAL LIBRARY

### List of the Newspaper

Sr. No.	Name of the Newspaper	Description
1.	Dainik Sakal	Daily
2.	Lokmat	Daily
3	Indian Express	Daily
4	Time of India	Daily



  
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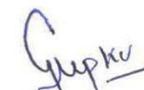
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## CENTRAL LIBRARY

### LIST OF THE LIBRARY JOURNALS

Sr No.	Name Of Journal	Frequency	Publication	Amount
1	Vital Informer	Monthly	New Delhi	250.00
2	Homoeo New Life ERA	Monthly	Bhopal	650.00
3	Nisargopchar Varta	Monthly	Pune	500.00
4	University News	Weekly	New Delhi	1250.00
5	Homoeopathy For All	Monthly	New Delhi	1110.00
6	Advancements in honoeopathic research	Quartaly	New Delhi	1500.00
7	Indian Journal of Research in Homoeopathy ( IJRH )	Quartaly	New Delhi	1600.00
8	Homoeopathy The Friend of Health	Monthly	Tamilnadu	1200.00
9	Medical Darpan	Monthly	Bulandshahar	500.00
10	Pharma News	Monthly	Bulandshahar	500.00
11	East & West series	Monthly	Pune	100.00
12	Aphorismi	Quartaly	Kharghar	1000.00
13	All India Homoeopathic Journal	Monthly	Kanpur	200.00
14	International Journal of Psychiatry Research	Annually	New Delhi	4000.00
15	International Journal of Gyn&Obs Science	Annually	New Delhi	4000.00
16	Meditation Quest	Quartaly	Hubali	2000.00
17	Journal Of Integrated Standardized Homoeopathy	Quartaly	Palghar	944
18	Comprehensive Advance Specific Summarised Studies	Quartaly	Jaipur	2460.00
19	Journal Of Education Technology in Health Sciences	Tri-Annually	N.Delhi	5500.00
20	JAPI	Monthly	Mumbai	Membership
21	The Homoeo Heritage	Monthly	N.Delhi	Free PDF
22	New India Samachar	Monthly	N.Delhi	Free Distrubution
23	Homo.Medical Panorama	Tri-monthly		Free
	<b>Total</b>			<b>29264.00</b>



  
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## CENTRAL LIBRARY

### Rules & Regulation For Library

➤ **Cleaning :**

- Cleaning all the furniture, tables, chairs, cupboards from outside to be cleaned everyday
- Flooring to be cleaned twice everyday.
- Walls to be cleaned every 15 days.
- Windows, doors to be cleaned every week.
- Cleaning should be done between 08.00 am to 09.00 am everyday.
- Electrical fittings to be cleaned every month. (i.e. fans, tubes etc)
- Cupboards to be cleaned from inside every 6 months.
- A check list muster to be maintained in the library mentioning the check list of cleaning schedule of the library articles.

➤ **Borrowing Rules: (Issuing the book)**

- Privilege is given to faculty visiting faculty, Research faculty, Students & who are registered in the Library.
- Books to be issued only against the institution Id-card.
- Reference books unbound issues of journal periodicals, newspaper are not issued out of the library to anybody.

➤ **Borrowing Previlage:**

Name	No.of Books	Renewal Deadline
Teachers (Dept)	15	15 days
Teachers	02	15 days
Students	02	15 days





## CENTRAL LIBRARY

### ➤ Renewal Rules:-

- An issued book has to be renewed on 15<sup>th</sup> day after the date of issue.
- Maximum of 3 times renewal can be done.
- If the book is been rescrued by other person then the book cannot be renewed.

### ➤ Fine Rules:

If the book is not returned to the library within the stipulated time. An overdue charge for Rs.5/- will be charged per day.

### ➤ Rules for students.

1. In case a Reader loses a book he/ she should replace the book. In case the book cannot be replaced; The current price of the book will be paid by the borrower.
2. The college Leaving Certificate or Transfer Certificate will be issued to student only after he/ she has returned all the Library books and cleared all library dues.
3. Reader's ticket must be renewed every year as notified.
4. First year students should get their Reader's Ticket issued from the library by the prescribed date. No Reader's Ticket will be issued to any student after this date. However, only in special cases or under genuine circumstances the Reader's Ticket will be issued to the students after obtaining the Principal's permission.
5. When Books are issued, students should check the pages of the issued books and if pages are found missing, they should report the same to the Librarian before leaving the Counter. On returning the books, if pages are found missing, then the last borrower of the book shall be held accountable for the missing pages and shall accordingly be fined.





## CENTRAL LIBRARY

6. Students are required to handle books and reading material very carefully. Marking library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously. In such case, the last reader will be held responsible unless he shows the Librarian at the time of issue that the book had been previously marked or damaged. In the event of damage of any kind, the last reader will be liable to compensate for damage. Books will have to be replaced.

### List of Furniture

Sr. No.	Particular	Quantity
1.	Book Rack	12
2.	Wooden Table (Big)	11
3.	Office Table	01
4	Stool	12
5.	Chair	100
6.	Ceiling Fan	10
7.	Dustbin	02
8.	Tube Light	14s
9.	Newspaper Reading Stand	01





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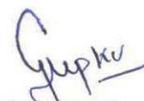
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## CENTRAL LIBRARY

### DEPARTMENTAL RECORD & REGISTERS

Sr. No.	Name	Qty.
1	Accession Register	08
2	Subject Catalogue	13
3	Departmental Issue Register	01
4	Staff Issue Register	01
5	Student issue Register	07
6	Daily Issue-Return Register	02
7	Student reading room Register	01
8	Staff reading room Register	01
9	Daily Newspaper Register	01
10	Monthly Journal Register	01
11	Back Issue Register	01
12	Book Bank Register	01
13	Book Write off Register	01
14	Library Card Issue Register	01
15	Dead Stock Register	01
16	Fine Register	01
17	Student Meeting Register	01



  
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## CENTRAL LIBRARY

- |                                     |   |
|-------------------------------------|---|
| 1) Books-                           | i) Textbook - 1746                          |
|                                     | ii) Reference – 4408                        |
| 2) CCH,NCH,CCRH & Gov pub           | - CCRH- 33                                  |
|                                     | - Gov- 18                                   |
| 3) Numbers of Journals –            | i) Subscribe-21                             |
|                                     | ii) Complementary-2                         |
| 4) Library Details-                 | i) Working Hours-8                          |
|                                     | ii) Reading room for students capacity -100 |
|                                     | iii) Reading room for Teaching- 30          |
| 5) Reading room purpose             | - study                                     |
| 6) Home Learning Issue              | -2  |
| 7) Photocopy facility               | - yes, printer + scanner + Xerox            |
| 8) Whether cataloguing of book done | - yes                                       |
|                                     | i) DDC Classification done                  |
|                                     | ii) Library management system software      |
| 9) Total no of Computers            | - 10  |

