



KULSWAMI MEDICAL FOUNDATION'S

# ANANTRAO KANASE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL

(Recognized by -Central Council of Homoeopathy, New Delhi &  
Affiliated to Maharashtra University of Health Sciences, Nashik)

Alephata , Tal - Junnar, Dist - Pune, Pin- 412411, Tel- 7028196080, E-mail-akhmcr@hotmail.com, Website-www.akhmc.org

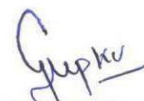
Principal : Dr. GHOLAP K.V. M. D. (Hom.),CCMP.

## CENTRAL LIBRARY

Sr. No. (3A)	Particular	Description
1.	Space (in Sq. mtr.)	153.9 sq. mtr.
2.	Total no. of Books	5849
3.	CCH/CCRH and Govt.. Publication	Yes
4.	Book Bank	Yes
5.	No. of Journal (Indian/Foreign)	18
6.	Back Issue	400
7.	News Paper	04
8.	Photocopy Facility	Available
9.	Cataloging	Available
10.	Number of Books purchased in last academic year	14
11.	Number of Journal purchased in last academic year	19
12.	Name and qualification of Librarian	Mrs. Ghangale Supriya S. (M.A. M.Lib.)
13.	Name and qualification of Assistant Librarians	Mrs. Shelke Manisha D. (B.com, M.Lib) Mr. Dighe Savita K. (M.A.)
3 B	Digital Library	Available

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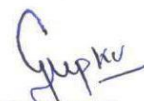
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## CENTRAL LIBRARY

READING ROOM FACILITIES :	Separate reading room facilities is provided For Boys & Girls * All necessary arrangement like seating Arrangement, light and ventilation are provided * Boys Reading Room * Girls Reading Room. * Staff Reading Room. News Paper reading Section Magazine Reading Section Periodical Section Digital Library * Reading time = 09.00 am to 05.00 pm
TIME & WORKING :	Daily (Monday to Saturday)  09.30 am to 01.00 pm 01.30 pm to 05.00 pm
NO. OF BOOKS	Total books in Library = 5849 Books a) Previous Books in Library = 5835 Books b) New Added books = 14 Books c) Cost of Previous Books = 12,85,958/- d) Cost o Newly added books = 6265/- e) write off books = 1844 Books f) Total Books include write off books 7693 Books * List of Library Books is enclosed.
SYSTEM OF CATALOGING :	Subject Catalogue – available



  
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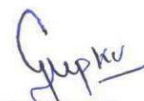
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## CENTRAL LIBRARY

NO. OF JOURNAL IN LIBRARY	:	19 Journal (List is enclosed)
SUBSCRIBED JOURNAL	:	We have made lettering correspondence to Various editors for the annual subscription.
BOOK BANK	:	Available
LIBRARIAN	:	We have appointed eligible qualified Librarian Mrs. Ghangale Supriya S. (M.A., M.Lib.) Mrs. Shelke Manisha D., (B.Com. <u>M</u> .Lib.) Mrs. Dighe Savita K. (M.A.)
REGISTER & RECORDS	:	All registers like - 1) Accession Register 2) Subject Catalogue 3) Departmental issue registers 4) Student issue register 5) Daily Issue-Return Register 6) Staff Issues Register 7) Staff reading room Register 8) Student reading room Register 9) Daily newspaper register 10) Monthly journal register 11) Back Issue Register 12) Book bank register 13) Books write of register 14) Library card issue register 15) Dead Stock register 16) Student Meeting Register

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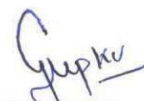
## CENTRAL LIBRARY

RULES OF LIBRARY : Yes, maintained.  
ANNUAL PHYSICAL : Done  
VERIFICATION

### List of the Newspaper

Sr. No.	Name of the Newspaper	Description
1.	Dainik Sakal	Daily
2.	Lokmat	Daily
3	Time of India	Daily
4	Indian Express	Daily



  
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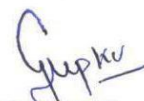
## CENTRAL LIBRARY

### LIST OF THE LIBRARY JOURNALS

Sr No.	Name of Journal	Publish
1	The Homoeo Heritage	New Delhi
2	Nisargopchar Varta	Pune
3	University News	New Delhi
4	Homoeopathy For All	New Delhi
5	Advancements in homoeopathic research	New Delhi
6	Vital Informer	New Delhi
7	Homoeo Shri	Bhopal
8	Medical Darpan	Bulandshahar(UP)
9	Pharma News	Bulandshahar(UP)
10	Pharma Darpan	Bulandshahar(UP)
11	East & West series	Pune
12	Aphorismi	Kharkhar
13	All India Homoeopathic Journal	Kanpur
14	Homoeopathy The Friend Of Health	Tamilnadu
15	Phytopharm	New Delhi

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## CENTRAL LIBRARY

16	JAPI	Mumbai
17	New Life Era	Bhopal
18	Indian Clinical Psychology	Chandigarh
19	New India Samachar	New Delhi

### Rules & Regulation For Library

➤ **Cleaning :**

- Cleaning all the furniture, tables, chairs, cupboards from outside to be cleaned everyday
- Flooring to be cleaned twice everyday.
- Walls to be cleaned every 15 days.
- Windows, doors to be cleaned every week.
- Cleaning should be done between 08.00 am to 09.00 am everyday.
- Electrical fittings to be cleaned every month. (i.e. fans, tubes etc)
- Cupboards to be cleaned from inside every 6 months.
- A check list muster to be maintained in the library mentioning the check list of cleaning schedule of the library articles.

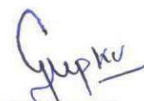
➤ **Borrowing Rules: (Issuing the book)**

- Privilege is given to faculty visiting faculty, Research faculty, Students & who are registered in the Library.
- Books to be issued only against the institution Id-card.
- Reference books unbound issues of journal periodicals, newspaper are not issued out of the library to anybody.

➤ **Borrowing Previlage:**



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## CENTRAL LIBRARY

Name	No.of Books	Renewal Deadline
Teachers (Dept)	15	15 days
Teachers	02	15 days
Students	02	15 days

### ➤ Renewal Rules:-

- An issued book has to be renewed on 15<sup>th</sup> day after the date of issue.
- Maximum of 3 times renewal can be done.
- If the book is been rescrued by other person then the book cannot be renewed.

### ➤ Fine Rules:

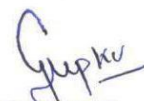
If the book is not returned to the library within the stipulated time. An overdue charge for Rs.5/- will be charged per day.

### ➤ Rules for students.

1. In case a Reader loses a book he/ she should replace the book. In case the book cannot be replaced; The current price of the book will be paid by the borrower.
2. The college Leaving Certificate or Transfer Certificate will be issued to student only after he/ she has returned all the Library books and cleared all library dues.
3. Reader's ticket must be renewed every year as notified.

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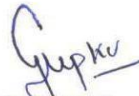
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4. First year students should get their Reader's Ticket issued from the library by the prescribed date. No Reader's Ticket will be issued to any student after this date. However, only in special cases or under genuine circumstances the Reader's Ticket will be issued to the students after obtaining the Principal's permission.
5. When Books are issued, students should check the pages of the issued books and if pages are found missing, they should report the same to the Librarian before leaving the Counter. On returning the books, if pages are found missing, then the last borrower of the book shall be held accountable for the missing pages and shall accordingly be fined.
6. Students are required to handle books and reading material very carefully. Marking library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously. In such case, the last reader will be held responsible unless he shows the Librarian at the time of issue that the book had been previously marked or damaged. In the event of damage of any kind, the last reader will be liable to compensate for damage. Books will have to be replaced.

### List of Furniture

Sr. No.	Particular	Quantity
1.	Book Rack	12
2.	Wooden Table (Big)	11
3.	Office Table	01



  
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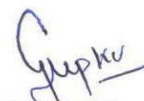
4	Stool	12
5.	Chair	100
6.	Ceiling Fan	10
7.	Dustbin	02
8.	Tube Light	14s
9.	Newspaper Reading Stand	01

## DEPARTMENTAL RECORD & REGISTERS

Sr. No.	Name	Qty.
1	Accession Register	08
2	Subject Catalogue	13
3	Departmental Issue Register	01
4	Staff Issue Register	01
5	Student issue Register	07
6	Daily Issue-Return Register	02
7	Student reading room Register	01
8	Staff reading room Register	01

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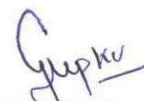
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## CENTRAL LIBRARY

9	Daily Newspaper Register	01
10	Monthly Journal Register	01
11	Back Issue Register	01
12	Book Bank Register	01
13	Book Write off Register	01
14	Library Card Issue Register	01
15	Dead Stock Register	01
16	Fine Register	01
17	Student Meeting Register	01

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