Mechanism to deal with examination-related grievances is transparent, time bound & efficient

Our institute has examination -related grievance committee with examination grievance redressal mechanism for the purpose of internal evaluation.

Committee is as follows.

Sr.No.	Name of teacher	Designation	
1	Dr. Gholap K.V.	Chairperson	
2	Dr. Shaikh S.K.	Member	
3	Dr. Thorat N.V.	Member	
4	Dr. Asare A.A.	Member	
5	Dr. Kulkarni A.A.	Member	
6	Dr. Dr. Chatterjee D.A.	Member	
7	Dr. Gholap R.K.	Member	
8	Dr. Soman S.S.	Member	

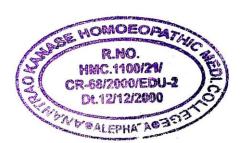
This committee members works & solves all grievances related to internal examinations & university examinations. Committee helps students for re-totaling & reassessment of papers of students for their grievance. Committee also helps M.U.H.S. exam failure students for submission of rechecking & retotaling of forms. These members also teaches students to fill O.M.R. sheet of M.C.Q in proper manner. Members also giving guidelines to students regarding how to write answers in appropriate manner. Committee members also solving various grievances of students in internal exams like Term-end & Preliminary Examinations.

Few cases which are solved by Examination Grievance Committee in year 2021and 2022 are attached with this annexure.

R.NO.
HMC.1100/2W
CR-68/2000/EDU-2
Dt.12/12/2000
S

Sr no	Year	Total grievances university	Total grievances internal evaluation
1	2019	-	2
2	2020	1	-
3	2021	1	-
4	2022	1	3

Grievance details are enclosed in attachment.



Details of CIE examinations in last 5 years

Time schedule of Internal Examinations carried out by the Institution

Sr. No	Year & Date of Internal	Type of Examination	
	Examination		
1	June & Nov 2017	Term End & Preliminary exam	
	June 2018		
2	Oct 2018	Term End & Preliminary exam	
	June 2019		
3	Oct 2019	Term End &	
	8/6/2020	Online Preliminary exam (Summer 2020)	
4	10/3/2021	Term End (summer 2021)	
	10/6/2021	Term End (winter 2020)	
	22/2/2021	Preliminary exam (Winter 2020)	
5	1/9/2021	Preliminary exam (Summer 2021)	
	10/01/2022	Preliminary exam (winter 2021)	
	03/03/2022	Term End (winter 2021)	
	01/06/2022	Preliminary exam (Summer 2022)	
	08/08/2022	Term End (Summer 2022)	
	01/11/2022	Preliminary exam (Winter 2022)	



Details of University examinations in last 5 years

Sr. No	Date of MUHS Summer exam	Date of MUHS Winter exam	Academic year
1	21 june 2016- 9 july 2016	28 dec 2016- 4 jan 2017	2016-17
2	3 june 2017- 21 june 2017	22 nov 2017- 11 dec 2017	2017-18
3	6 june 2018- 25 june 2018	27 nov 2018-15 dec 2018	2018-19
4	11 june 2019- 28 june 2019	26 nov 2019- 13 dec 2019	2019-20
5	21 nov 2020- 7 dec 2020	10 june 2021-25 june 2021	2020-21

R.NO.

R.NO.

HMC.1100/2W

CR-68/2000/EDU-2

Dt.12/12/2000

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Kulswami Medical Foundation's

Anantrao Kanase Homoeopathic Medical College & Hospital

A/P - Alephata, Tal - Junnar, Dist - Pune. (Maharashtra)

Ph - 7028196080, Email Id - akhmcr@hotmail.com

Examination Related

Grievance Committee

EXAM RELATED GRIEVANCE PEGISTER

This register contains 70 pages and certified by the Principal

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Anontre de la company de la co

COLLEGE LEVEL LIST OF MEMBERS FOR

EXAM RELATED GRIEVANCE COMMITTE

CHAIRPERSON - DR. KAMLESH. V. GHOLAP. MEMBERS - DR. SAIRA-K. SHAIKH

- DR. NEELESH THORAT

- DR ASAVARI ASARE

- DR. APARMA . A. KULKARM

- DR. RADMEKA GHOLAP

- DR SHUSHRUT SOMAN

Principal

Anantrao Kanass Hamoscpathic

Medical College & Hospital

Alephata

TO DEAL WITH EXAM RELATED UNCCHAMISCH! GRIEVANCE Departmental Level (2) collège Lavel. (3) university Level. @ Departmental Level: -> Regarding internal assessments test handled ky respective departments -> MOD & entject teachers of the department are concerned. -> they shall have their own jurisdiction -> collège revel committee shall hear appeals orgainst department level - decision collège Level &--> Internal enamination committee meets regularly for objectives & effective redresal of grievance of the students regarding evaluation -> The institution provides a student hand bee with detail information about the evaluation system & redresal of grievances of the students regarding evaluation. -> Students are also oriented by the heads of the department concerned. -> The collige has a "Grievance Redresal comouttee" comprising of the read of the institute, head of the departments & Directors.

3/01/201)

Duriversity Level:
-> Grievance regarding university exams, students has the right to
exams, students has the right to
of answer script.
of answer 3 cript.
communicated surough Principal, centre mcharge, Enam coodinator
communicated through Principal,
centre mcharge, Enan coodinator
Discrepancies in university Examination
- change of subject code in hall ticke
-> Mosence of subject code in hall ticke -> Mosence of subject code on hall ticket -> Mosence of register number
hall ticket
-> Absence of register number
in Gallery.

NOTICE

The numbers of college level exam grievance committee are hereby imported that, there will be a meeting related to exame on 14th February 2019 at 11 am in the committee room.

M are requested to be present.

Agende: -

-> Attendance of students & decision

> NO study leave for IBHMS student

- councelling for repeated failure students

or K.V. quelap

1) Dr. Saira-K. Sharkh Draith

(2) Rr. Neelesh. V. Thorat.

3) Ar Asavari A. Asare

(4) Dr. Rebashish chatterjee

(5) PM. Shushrut Soman

6 Dr. eadhika gholap

(3) Dr. Marna A Kilkarni

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yun)

14 2 19 Mine of the meeting The collège level exam related grievance committee meeting was conducted on 14th February 2019 of 11 ann in the consulter soon The fiel bedauting was attended less all The following topics were discussed during the medine. ente & atmost ent po ennobnette (consolinate marker in 1000)

ente at ennobnette vient bettindent & gruncipal. Students with us man 20° le attendance, a coperate sist. Nos guren. The action for sus attendance was manimously discussed ? SCON No high property unibara actu mistat mailra aradinu question gapers viith desperties one marginic ont do 02 operes anoderier moustage of students. (a) the shidy seame to be growted to told my sunder of the supported of the state of the state of the state of the sunder of the supported of the sunder of the sunde

or de so complete sur portion this decision was made. It was supported by all (3) councelling for repealed failure students:--> councelling for students who have parted for more way 2-3 times in the respective embject to be conducted by Mr. Pund Keshav. This was done to improve see mental health of the students. - 7 In cases of students who have failed for 5 times. Parente meeting was conducted for updestment of students. (1) Dr. K.V. Gholap 3) M. 3. K. Shaikh 3 WM-H.V. Thorat 4 Pr D. A. challeyee A A Asare (3) Dr. 3.5 soman (B) A). (F) DN. e. K a holap (8) DM. Kulliarni A.A Principal Anantrao Kanase Homoeopathic Medical College & Hospital Alephata

Notice. 7.9.19. The numbers of college level grievance convittee susskess ale here by informed that there will be exam related meeting on 13th sep 2019 at 11 any in the committee room. All are requested to be present. Agenda of meeting -> Action por extremt students for Prelimanary enancs. -> Regarding rules & regulation of enanis -> Detion per Journal certification - by HOD & Principal. Or Saira Sharkh D Dr. Neelesh Thorat 3 pr. Dsavari Drase @ DI. Debashish chatterjee) Dr. Shushrut Soman or Radhika gholap thou F. Dr. Sparna Kulkaini Me out 1 Principal signiquiA Anantrao Kanasa Harragopathic Medical College & Huspital Alephata

Exam. reales s. 13.9.2019 rins of the neeting collège level enan related grievance committee meeting was conducted on 13th september 2019 et 11 am in the committee room. The neuting was attended eleg all the numbers of committee. The review of previous meeting was taken by pr. K. V. aholap. The following topics were discussed during the meeting: O Action for absent students for the Preliminary examination: : -> It was discussed that all the absent students should soe simuoned by the respective departmental HOD's & to collect the salue question papers from the students cin № 3 days & maintain sur record. Also to give acadenica punishment by asking the students to prepare Flexes per their department. 2 charls for each students to be allotted. @ Regarding rules & regulation of exams: --> The exam incharge 3 hould inform all the students collectively regarding the rules & regulations of the MUNS enams to peinit smooth conduction of enancination at our collège. The rentes of elress code, I-card, Hall ticket eta should Lee informed to the students. The students with right should report one hour pour to their examples checking by the IVS during theory exams.

of rall tickets to the endents: on receipt of mail from munice.

Mr. which to take print of our the hall tickets. Mr- ganesti warmen to collect the identify side Pheto. exaphe from students plies to the receipt of hall tickete Distribute of real tickets 2 days prior to the exame should be arranged by the office staff. onforacation of the adeque triings to be displayed my notice soard from time to time. action for Journals certification by HOD? Principal. It has been observed that most of the students do not where & certify their journals in the stipulated time. Action on such students to be taken by respective HODS & ensure that the journals are certified by both MOD & Principal 1) Dr. Saug Sharkh Or reelish Thorat De Asavari Asare Dr. Debashish chatterjee De Shushrut Soman D. Dr. Radhika a hotap De sparna kulicasni **Principal** Anantrao Kanase Homoeopathic Medical College & Hospital

Exam related grievence. 20/2/2000 ours of the mosting omittee westings conducted on 22/2/2011 at 10 am in the Principal office. This was an ungent meeting conducts of after announcement of Muses results The topics discussed were: Deouncelling of faiture students: To conduct councilling of failure Students. Or shushruf 3 oman was appointed for conduction of this programme. The To descure resor reasons for failure. To boost the moral of the students. -> 2 students who had failed in riva/qualmal Parents of these students were called. counciling of the students to be done toy the councillar Mr. Pund. (3) It was observed that 2 students of IDHMS had not informed at home of their failure. farents of since students to be called & inform about their failure pr. x v. ahdap O. Dr. Saina Shaikh amaith 3 Or Neelesh Thouat Amold J. Chart. C B) Or Asavasi Asare 19 Dr Debashish Chatteryee DA Shushrut Soman De Radhita Gholap On Aparna Kulkarni

0 1 9 12

Updation of Exam-related Grievance committee

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relates	Grienance		0003	Opoar	ed Exam	1-
00100	dubliance	COMM	Mhe	e cur	Poll	
				5	sollows	

(1) 1) by 10 10 01 1		
O pr Kevi Gholap.	C	hairperson
@ Dr. Shaikh s.k.	•~	Member
3 Dr. Asare A		Member
1 Dr Thorat Miv.		Member
9 Dr Kulkarni v		Member
6) Dr Gholap R.		Member
Dr. Somans		Member
& Dr Unde D.D		Member

From today onwards i.c. fur 819121 onwards above upacited committee will 1004 INTO exam - related grievance

Jun -

Principal

Anantrao Kanase Homoeopathic

Medical College & Hospital

Alephata

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21:25 .3

10/11/21 Nenci du the nemper of collège level Génevame committee are hereby imporaced that there will be an urgent faciling related to new amendment of lentral councit of Honay is muchs regardery the attempts of the 1 tudento The meeting will be conducted on 14th Hovernetes 2021 at 2 pm in beinggrate office. All are requested to be present Qn: K.V. Gholap. Hembers Q - a saig sharth E - Q1. O.A. unatterger 3 - Dr. Shushrut soman - Cr. Radhita Wholap 12/09/ - a syarna kulkaini - Dr. Thorat Sandhya - De Isawari Isare - pr. R. C. Unde . -22 9/20/20 30-Anantrao Kanese Homoeopathic Medical Coilege & Hospital Alephata



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ,

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCE

दिडोरीरोड, म्हसरुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004 EPABX: 0253- 2539100/300, Fax: 0253 - 2531836, Ph : 2539219

Email: coe@muhs.ac.in, ugexamhom@muhs.ac.in Website: www.mu

MUHS

डॉ. अजित गजानन पाठक एम.बी.बी.एस, एम.डी.(न्यायधेदाकशास्त्र), परीक्षा नियंत्रक

Dr. Ajit Gajanar M.B.B.S., M.D. (Fore

Controller of Exa

दिनांक : 04/09/

जा. क. मआविवि/एक्स -४/ ७९८२/२०१८

अधिसूचना क. ?१४../२०१८

विषय : केंद्रिय होमिओपॅथी परिषदेच्या निकषानुसार त्या-त्या वर्षाचे वि.एच.एम.एस उत्तीर्ण होण्याकरीता कमाल मर्यादा लागू करणेबावत...

संदर्भ : १) Homoeopathy (Degree Course) Regulation, 1983 (Amended upto M

२) दि. ०७/०८/२०१८ रोजीच्या विद्यापरिषदेच्या वैठकीतील ठराव क. ७

३) विद्यापीठ अधिसूचना क. १६/२०१७ दि. ०१/०४/२०१७

केंद्रिय होमिओपॅथी परिणदेच्या Homoeopathy (Degree Course) Amendment F नुसार विद्यापीठाने दि. ०१/०४/२०१७ रोजीच्या अधिसुचना क. १६/२०१७ अन्वये शैक्षणिक पासुन प्रथम वर्ष बि.एच.एम.एस. पदवी अभ्यासक्रमास प्रवेशित विद्यार्थ्यांना वि.एच.एम (आंतरवासियता कालावधीसह) ११ वर्षाच्या कालावधीत पुर्ण करण्यावावत कळविण्यात आले

तसेच केंद्रिय होमिओपॅथी परिषदेच्या दि. २८/०३/२०१६ च्या Homoeopathy Regulation 1983 (Amended upto March, 2016) मध्ये वदल करण्यात आला असून अभ्यासक्रमाच्या त्या-त्या वर्षात उत्तीर्ण होण्यासाठी कमाल मर्यादा विहित करण्यात आली अ विषय दि. ०७/०८/२०१८ रोजीच्या विद्यापरिषदेच्या बैठकीत विचारार्थ सादर केला अस निर्णय घेण्यात आला आहे.

"केंद्रिय होमिओपॅथीच्या Homoeopathy (Degree Course) Amendment Regul वि.एच.एम.एस. अभ्यासक्रमामध्ये शैक्षणिक वर्ष २०१५-२०१६ पासुन प्रवेशित विद्यार्थ्यः अभ्यासक्रमाची परीक्षा सर्व विषयात उत्तीर्ण होण्यासाठी यापुढे केवळ चार संधी देण एखादा विद्यार्थी चार संधीचा लाभ घेवून देखील सर्व विषयात उत्तीर्ण न झाल्यास, अश महाविद्यालयाने वर्षथर पुनःश्च अध्यापन करुन ध्यावे व त्यानंतर अध्ययन पुर्ण केल्या त्या विद्यार्थ्यास विद्यापीठ परीक्षेस वसु देण्यात यावे. तसेच, चतुर्थ वर्षातील विद्यार्थी एक विषय अनुत्तीर्ण असल्यास त्यास संबंधीत विषयात उत्तीर्ण होण्यासाठी एक विशे पुढील परीक्षेस बसण्यास परवानगी देण्यात यावी. त्यानंतर संवंधित विद्यार्थ्याचे प्रवेश करावे व परीक्षेचा अर्ज विद्यापीठात सादर करु नये. गैक्षणिक वर्ष २०१५ उक्त ठरावानुसार ग्रेक्षणिक वर्ष २०१८-२०१९ मध्ये प्रवेशित सर्व विद्यार्थ्यांना त्या-त्या वर्णसाठी विहि केलेली कमाल मर्यादा लागु राहिल. त्या अनुर्णगाने महाविद्यालयाने विद्यार्थ्यांचा अभ्यासक्रम पूर्ण करणेवावत्र्यं कालगणना महाविद्यालयस्तरावर करण्यात यावी व त्याची खातरजमा केल्यानंतरच विद्यार्थ्यांचे परीक्षा आवेदनण विद्यापीठास सादर करावेत. तसेच, सर्व संबंधित महाविद्यालयाने कालमर्यादेची (Attempt) अट त्यांच्या प्रवे माहिती पुस्तिकंत समाविष्ट करावी व विद्यार्थ्यांने हमीपत्र (Undertaking) दिल्यानंतरच प्रवेश द्यावा. विद्यार्थांच्या हमीपत्र (Undertaking) संबंधीत विद्यार्थांच्या नस्तीमध्ये महाविद्यालयाने जतन करुन ठेवावे.

परीक्षा नियंत्रक

प्रति, मा. प्राचार्य/अधिष्ठाता, सर्व संलग्नीत होमिओपॅथीक महाविद्यालये

mins of the Meeting The college level exam related greeness committee meeting was seproducted on 14th November 2021 et 2 pm mil Principals office. The weeling was extended by all the members of the commenter This meeting was remdueled for discussion of for attempts of the shedents appearing for exams. -> De per the amendment made by cintral council of Homoeopalling 2015 2016 2 MUMS jetter dated 05/09/21 it was mentioned that, only is attempte to we granted to the students for dearance in all Subjects of that particular year (of the course) - softe 4 attempts student to take he admission & clear all subjects within 4 attempts. -> This was imported to students via notice. -> 2 students - miss knamgal Maunal 2 - Poutil Vaishnavi were me Students who had gone through riose than 4. attempts. Their reall Tickets were daten back by the Principal & a meeting with when governts was arranged Or K. A dropat nembers Mhaith o presharth sk Onto. @ Dr. Soman 3.5 (5) or unde D.D Tholat @ Re- Gholap R.K 5 Dr. RIAME A.A On. Therat HV (2) Dr. Aparna kullanni

notice The members of collège level quevain, committee are here by informed that is will be a meeting on 16/1/22 some Principals office at 11 am. All are requisted to be present. Oh shaith s.x March DA-soman s.s. 3 Drunde D.D (5) On Thorat H.V (5) R. Mare A 6 A. Gholap Rx (Dr. Kulkarni A.A (8) De Dahale SS Anantrao Kanase Homoeopathic Medical College & Hospital Alephata

The meeting of college level grievance committee was conducted on 16)1/22 at the Principals office at 11 am. All the members were present encept a. N.V. Thorat was unable to attend the meting due to health usbuscy The neeting was conducted urgently for discussion of 18 TIL BHMS student M. Akach Jadar. This student failed in 2 subjects and was having grudges against Me staff rembers. The student also had quarrel with the Principal which was totally against the act of the student. In the neeting the student was also ealled, & made him understand that it in not foult of trachers Neut his conduct during the year regarding his attendance, Studies & Journals. councelling of the student was done. The student expologied to all the member's & wind hence forth will be regular at vollege & Studies. fris parents ex have also been in formed regarding the same & soon they shall neet the Principal or sharkh 3. k Dr. Soman S.S D. unde DD De Thorat 13.4 Acros Dr. Brase H

Dr. andap R. E P. Kighing.

Da rullarni Ar Kulkarni 8 Ds. Dahale SS Jahale

Anantrao Kanase Homosopathic

20 01 22
mins of the neeting.
<i>D</i> \
The college level exam related grievance
committee meeting was conducted on
20/01/22 at 11 am in Principals office
This wo was our urgent meeting conducted
ofter anouncement of MUHS results.
The topics discussed were:
O Courselling of Failure students:
-> The teachers were requested to
make hist of the failure students.
To discuss with Students the reason
for their failure e to upgrade the mistakes
made by the Students.
To conduct entra classes per students e
reuse the portion with joilure Students
during the working hours.
-> The failed students were under.
tremendous depression beuncelling of such
students to be conducted by M. Pund
counceller at Suman Rehabilitation centre
- Every teacher subject wise to conduct
Revision in their Subject par failure Students
-Mso imperor their parents on mobile.
July 20101122
Dr. K.V. yholap
a iou charles and sole another
(2) Dr. unde D.D Web
3 Dr. Soman S.S. SK
Der Asare A Gran
(E) O) = (1) O) alo 10:V
Anantrao Kanase Homoeopathic Medical College & Hospital Medical College & Hospital
(2) Di rukani A.A. House Medical College & Alephata

Nolice

All the members of collège true! Civienance committee are hereby informed to that there will be a meeting on 08/07/2022 in principal office at 11:00 cm, all are requested to be present.

Dr. K. V. Gholap

Anantrao Kanase Homoeopathic Medical College & Hospital

Alephata

DI. Shaith S.K. (Whaith DI. soman.s.s e mas

s) Dr. Unde D.D.

4) or thoras N.V. DI. Asoure A.

M. Gholap R.K.

on tulkacni A.A or Dahale s.s.

mare.

Mins of Meeting

The meeting of college level exam related Grievance committee meeting was conducted on 13/07/2022 at 11 am in Principal Office

D councelling of students to come prior (1hr) for examination as per Must rules.

-> counceling of students regarding awarness of health during enam period like come

reduced in cidence like beprogreer Cidoiness

7 TO discuss with students, tobout to

reduced stress level during viva examination with help of counceror at suman

rehabilation centes.

make time table for preparation of snider.
Before 2.5 months of enom.

mhaith pr. shoith sit. 1

Principal DI. Soman S.S. Anantrao Kanase Homoeopathic

pr. Unde D.D. 3)

2)

Medical College & Hospital - Alephata

DI. thorat N.V.

enau DI. ASOIC A.

6) or Gholap e.t.

DI. Kulkaeni A.A. 7)

Dr. Dahale S.S.

Malice

All the members of college level Grievance committee are hereby informed to their there will be a meeting on 16/11/2022 in principa affice at 11:00 am , all are requested to be present pr. k. v. ahotop (mhall h 1) br. should s.t 2) Dr. Soman 6.6 3) pr. Unda n. D 4) Dr. Thoral N.U nantrao Kanase Homoeopathic Medical College & Hospital 5) by Asgre A. 6) pr. Gholap & K Alephata 7) Dr. Feltorzi A-A 9) Dr. Dahale S.S

Dr. k.V. aholap

The meeting of college level exam related cinevance committee meeting was conducted on 18/11/2022 at 11:00 cens in principal office.

the following topics were discussed during the

- 1. compselling for repeated failure students.

 compselling for students who have failed more than two times in respective subject to be conducted by Mr. Pund kasharan this room done to many ment to the conducted by Mr. Pund kasharan this room done to improve the conducted by th
- This coop done to improve the mental Health
- 2. Action for journals certification by Hon & policipal:
 It has been observed that most of the students do not check a certify their journal

in stipulated time, action on such students to be taken by respective HOD.

1) Dr. Shaikh S.K (mshaikh)
2) Dr. soman S.S
3) Dr. Unde D.D
Anantrao Kanase Homoeopathic
A) Dr. Thorat N.V
Alephata

- 5) Dr. Asare A Amount

 6) m. Gholap R.K. Lymolap

 7) Dr. Keykarni A.A
- 7) Dr. teelkarni A.A 8) pr: Dahale s.s

8) or: Dahale s.s Juliule

For year 2022

SY No.	Total Grievance	Total Grievance
	University	Internal Evaluation
		- Charaction
	1 1	33

R.NO. HMC.1100/21/ CR-68/2000/E:JU-2 DL12/12/21 JO

Principal

Anantrao Kanase Homoeopathic

Medical College & Hospital

Alephata

Syndras Mannas (symbologathus) Mardical College & Mosqiffat Madical Mannas