



प्रोसिडिंग बुक

मितींग क्र. 06

मितींग दि. 05/06/21

शाळा : A.K.H.M.C. & H

शाळा व्यवस्थापन समिती (S.M.C.)

ता. Junnar जि. Pune

सन 2021

आज दि. 05/06/21 रोजी मा. अध्यक्ष श्री/सौ/श्रीमती Dr. K.V. Ghelap

यांच्या अध्यक्षतेखाली शाळा व्यवस्थापन समितीची बैठक घेण्यात आली. बैठकीत खालीलप्रमाणे सदस्य उपस्थित होते.

उपस्थिती पत्रक

अ.क्र.	नांव	पद	स्वाक्षरी
1.	Dr. K.V. Ghelap	अध्यक्ष	<u>Ghelap</u>
2.	Dr. S.K. Shaikh	उपाध्यक्ष	<u>Shaikh</u>
3.	Dr. C.A. Kanase	पालक सदस्य	<u>kan</u>
4.	Dr. S.C. Kanase	पालक सदस्य	<u>scn</u>
5.	Dr. R.V. Ghawale	पालक सदस्य	<u>R</u>
6.	Dr. R.K. Ghelap	पालक सदस्य	<u>R</u>
7.	Dr. D.A. Chatterjee	पालक सदस्य	<u>Chatterjee</u>
8.	Dr. S.S. Soman	पालक सदस्य	<u>ss</u>
9.	Dr. S.L. Thorat	पालक सदस्य	
10.	Dr. N.V. Thorat	पालक सदस्य	
11.	Dr. A.A. Wase	पालक सदस्य	<u>Wase</u>
12.		स्थानिक प्राधिकरण सदस्य	
13.		शिक्षक सदस्य	
14.		शिक्षण तज्ञ	
15.		स्विकृत सदस्य	
16.		स्विकृत सदस्य	
17.		सचिव	

विषय पत्रिका

1. मागील प्रोसिडिंग वाचून मंजुरी देणे.
2. As per decided in previous meeting, all the teaching staff have agreed to conduct online
3. lecture on Zoom App. Also they agreed to the time table that was displayed online
4. The teachers, weak at digital access agreed to upgrade themselves to meet the needs of teaching. i.e. online classes.
- 5.
- 6.
7. ऐनवेळी येणारे विषय

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र. १:-

Approval ^{for} ~~of~~ the preceding ~~was~~ of previous meeting was given by all the staff members.

विषय क्र. २:-

After the reduction in COVID-19 cases & approval assured from Govt. of Maharashtra, the college re-opened & off-line lectures were to be conducted.

consent of all the staff members was obtained but few of the staff opted to work only 5 days a week due to personal issues.

विषय क्र. ३:-

The students to attend college as per the instructions given by the Principal.

→ All students to submit Parents consent letter ~~for~~ prior to the rejoining. The consent forms will be sent on their respective groups.

→ To submit RT-PCR report while joining the college

→ To follow regular time table as per schedule.

→ Students motivated for vaccination.



प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र. ४ :-

All teachers to follow regular time table & conduct off line classes.

- To strictly maintain the attendance of students
- all lectures, practicals, clinics to be rescheduled & complete the stipulated portion by 100% teachers of respective departments.

विषय क्र. ५ :-

विषय क्र. ६ :-



प्रोसिडींग बुक

मिटींग क्र. 07

मिटींग दि. 01/11

शाळा व्यवस्थापन समिती (S.M.C.)

ता. Junnar जि. Pune सन 2021

आज दि. 06/10/21 रोजी मा. अध्यक्ष श्री/सौ/श्रीमती

यांच्या अध्यक्षतेखाली शाळा व्यवस्थापन समितीची बैठक घेण्यात आली. बैठकीत खालीलप्रमाणे सदस्य उपस्थित होते.

उपस्थिती पत्रक

अ.क्र.	नांव	पद	स्वाक्षरी
1.	Dr. K.V. Gholap	अध्यक्ष	(Signature)
2.	Dr. S.K. Shaikh	उपाध्यक्ष	(Signature)
3.	Dr. C.A. Kanase	पालक सदस्य	CAK
4.	Dr. S.C. Kanase	पालक सदस्य	SKK
5.	Dr. R.V. Ghanekar	पालक सदस्य	(Signature)
6.	Dr. R.K. Gholap	पालक सदस्य	(Signature)
7.	Dr. D.A. Chatterjee	पालक सदस्य	(Signature)
8.	Dr. S.S. Soman	पालक सदस्य	SSS
9.	Dr. S.L. Thorat	पालक सदस्य	(Signature)
10.	Dr. N.V. Thorat	पालक सदस्य	(Signature)
11.	Dr. A.A. Asare	पालक सदस्य	Asare
12.		स्थानिक प्राधिकरण सदस्य	
13.		शिक्षक सदस्य	
14.		शिक्षण तज्ञ	
15.		स्विकृत सदस्य	
16.		स्विकृत सदस्य	
17.		सचिव	

विषय पत्रिका

- मागील प्रोसिडींग वाचून मंजुरी देणे.
- Approval of proceedings of previous meeting.
- off line classes ka started for all 4 years.
- Students submitted the parents consent forms & RTPCR reports.
- Tutorials & all the other activities for upgradation of students started.
- To start off line classes after 2nd lockdown from 21/06/21
- Updation of curricular committee.
- ऐनवेळी येणारे विषय

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र.१:- off line classes started
Planning of curriculum & syllabus to be conducted by the respective teachers of respective departments
- To overcome the difficulties in online teaching the teachers had to repeat the topics for clarification of students

विषय क्र.२:- Due to COVID-19 - The MUES could not conduct exams in the given schedule time.
- Due to repeated exams in post lock down teachers to plan their portion accordingly & also implement
- Due to shorter duration in limited time duration planning of curriculum to be done by respective departmental teachers.

विषय क्र.३:- Clinical meeting, Journal club, case discussion, guest lectures to be re-scheduled
Field visits of community for community Medicines to be reorganised & to inform the IV BMS students



प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

- विषय क्र. ४ :- After 2nd lock down the students should
- submit parents consent letter.
 - social distancing to be maintained
 - Negative RT-PCR report to be submitted.
 - encouraging the students for vaccination

विषय क्र. ५ :- Curricular committee is updated today as follows.

(1) Dr. Gholap K.V.	President
(2) Dr. Soman S.S.	Vice-President
(3) Dr. Shaitik S.K.	Member
(4) Dr. Gholap R.K.	Member
(5) Dr. Asare A.	Member
(6) Dr. Thorat S.L.	Member
(7) Dr. Kulkarni A.	Member
(8) Dr. Dahale S.	Member
(9) Dr. Kanase C.A.	Member
(10) Dr. Kanase S.C.	Member.

विषय क्र. ६ :-

Now from today onwards i.e. from 8/09/21 onwards above updated curricular committee will look after all curricular matter of this institution.



प्रोसिडिंग बुक

Akhmer

शाळा व्यवस्थापन समिती (S.M.C.)

ता. Junner जि. Pune सन

दिनांक क्र.

दिनांक दि.

आज दि. 10/01/22 रोजी मा. अध्यक्ष श्री/सौ/श्रीमती

यांच्या अध्यक्षतेखाली शाळा व्यवस्थापन समितीची बैठक घेण्यात आली. बैठकीत खालीलप्रमाणे सदस्य उपस्थित होते.

उपस्थिती पत्रक

अ.क्र.	नांव	पद	स्वाक्षरी
१.	Dr. Ghelap K.V	अध्यक्ष	
२.	Dr. Soman S.S	उपाध्यक्ष	
३.	Dr. Shaikh S.K	पालक सदस्य	
४.	Dr. Ghelap R.K	पालक सदस्य	
५.	Dr. Asare A.	पालक सदस्य	
६.	Dr. Thorat S.L	पालक सदस्य	
७.	Dr. Kulkarni A.A	पालक सदस्य	
८.	Dr. Dahale S.S	पालक सदस्य	
९.	Dr. Kanase C.A	पालक सदस्य	
१०.	Dr. Kanase S.C	पालक सदस्य	
११.		पालक सदस्य	
१२.		स्थानिक प्राधिकरण सत्य	
१३.		शिक्षक सदस्य	
१४.		शिक्षण तज्ञ	
१५.		स्विकृत सदस्य	
१६.		स्विकृत सदस्य	
१७.		सचिव	

विषय पत्रिका

१. मागील प्रोसिडिंग वाचून मंजुरी देणे.
२. Off line classes started for all 4 years
Tutorials and other activities rescheduled
३. Planning of curriculum ~~is~~ by the departments
done in given stipulated time
४. After lock down - all precautionary measures
for staff & students taken
५. Clinical meeting, Journal club, case discussion,
guest lectures rescheduled & notice displayed
६. for teachers and students information.

७. ऐनवेळी येणारे विषय

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र. १:- Regarding conduction of MUHS winter 21 examination.

winter 21 MUHS theory exams are scheduled from 3rd March 2022 to 20th March 2022. The college council committed has given responsibility to Dr. Soman for smooth conduction of examination.

The committee is as follows

- ① Center Incharge - Dr. Soman S. S.
- ② I. V. S - Dr. Unde D. D.
- ③ Senior Supervisor - Dr. Shete Priya
- ④ Junior Supervisor - All Teaching staff.

विषय क्र. २:- Preparation for NAAC and Impact Assessment Inspection. A committee for NAAC & Impact Assessment was formed and various criterion's were allotted to the Teacher of various departments. To complete the work & submit by 30th March 2022.

Name of Teacher	Criterion Allotted
① Dr. Gholekar V.	II Teaching learning evaluation
② Dr. Shaikh S. K.	I Curricular aspect
③ Dr. Kulkarni A. A.	III Research, Innovation & Extension
④ Dr. Asare A. A.	IV Infrastructure & Learning resource
⑤ Dr. Bahale S. S.	V Governance, Leadership & management
⑥ Dr. Shete Priya	VI Students support & progression
⑦ Dr. Soman S. S.	VIII
⑧ Dr. Gholekar R. K.	VII - Institutional values & best practices
⑨ Dr. Kshipte V.	

विषय क्र. ३:-

To obtain feedback from various stakeholders, students, Teachers, Employers etc.

Dr. Vibhavari Kshipte was allotted responsibility of preparing feedback online forms. She conducted her work & obtained feedback from all stakeholders, students, teachers, employers etc.

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शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र. ४ :- Distribution of 72 learning lessons among the teaching staff

All the teaching staff were allotted various topics for 72 learning lessons and the interns should attend the respective teacher for learning that particular lesson. To ~~the~~ The student to undergo oral exam on the said topic & obtain clearance.

Name of staff

Topics

① Dr. Unde D.D

- Examination of abdomen

② Dr. Shaikh S.K

- Examination of throat, nose
ear & eyes

③ Dr. Gholap K.V

- Examination of arterial pulse,
heart, respiration & ECG

विषय क्र. ५ :-

④ Dr. Gholap R.K

- when to advise CBC, ESR, serum
Sr creatinine, uric acid, Vidal, PAS
for malarial parasite

⑤ Dr. Kulkarni A.A

- clinical examination of thyroid gland
when to advise T₃, T₄ TSH, Examination of
III, IV, V & VI cranial nerves

⑥ Dr. Dahale S.S

- Examination of hernia, Icterus, clubbing

⑦ Dr. Jasad S.

- Homeo Medicine first aid, common homeo
medicines for dysmenorrhoea, hypergastric
region, iliac fossa, Pilonus, oedema

⑧ Dr. Kanase S.C

- ANC, How to insert Foley's self
retaining catheter

विषय क्र. ६ :-

⑨ Dr. Kanase C.A

- chest X-Ray, common clinical conditions
where X-Ray to be advised, Abnormal
thorax, lung, mediastinum heart, diagnosis
on X-Ray chest & ECG.

⑩ Dr. Phorat S

→ Assessment of deficiency of vit B
group, vit A, vaccination. Indication of IIV
fluids. How to assess dehydration

⑪ Dr. Patil S

→ Recording of body temperature, Examⁿ
of liver, spleen, kidney, ascites P/A Examⁿ

⑫ Dr. Khupte V

→ Illness certificate, fitness certificate,
Medical ethics, Examⁿ of teeth, gums &
lymph nodes

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शाळा व्यवस्थापन समिती (S.M.C.)

(13) विषय क्र. ७ :- Dr. Chatterjee

→ common homeo medicines for fever, cough, joint pain, Asthma, COPD.

(14) Dr. Adare A.

→ Importance of diagnosis & peculiar symptoms in case of selection of miasm, evaluation of symptoms

(15) Dr. Soman S.S

→ Examination of cervical, lumbar, thoracic spine, sciatic nerve and selection of Repertory.

(16) Dr. Awari Sunita

→ superficial and deep reflexes, Examⁿ of B.P, W/H ratio, BMI calculation

(17) Dr. Dumbare M

→ Dressing under aseptic precaution
• How to put in intracath

प्रोसिडिंग बुक

मिटींग क्र.

मिटींग दि.

शाळा : AKHMC शाळा व्यवस्थापन समिती (S.M.C.)
ता. Junnar जि. Pune सन

आज दि. 09/09/22 रोजी मा. अध्यक्ष श्री/सौ/श्रीमती
यांच्या अध्यक्षतेखाली शाळा व्यवस्थापन समितीची बैठक घेण्यात आली. बैठकीत खालीलप्रमाणे सदस्य उपस्थित होते.

उपस्थिती पत्रक

अ.क्र.	नांव	पद	स्वाक्षरी
१.	Dr. Ghelap R.V	अध्यक्ष	<u>Jupar</u> 9/9/22
२.	Dr. Saman S.S.	उपाध्यक्ष	<u>SS</u>
३.	Dr. Shaikh S.K	पालक सदस्य	
४.	Dr. Ghelap R.K	पालक सदस्य	<u>Okley</u>
५.	Dr. Asare A	पालक सदस्य	<u>Asare</u>
६.	Dr. Thorat S.L	पालक सदस्य	
७.	Dr. Kulkarni N.A	पालक सदस्य	<u>Kulur</u>
८.	Dr. Dahale S.S	पालक सदस्य	<u>SS</u>
९.	Dr. Kanase C.A	पालक सदस्य	<u>KC</u>
१०.	Dr. Kanase S.C.	पालक सदस्य	<u>SC</u>
११.		पालक सदस्य	
१२.		स्थानिक प्राधिकरण सदस्य	
१३.		शिक्षक सदस्य	
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१६.		स्विकृत सदस्य	
१७.		सचिव	

विषय पत्रिका

- मागील प्रोसिडिंग वाचून मंजुरी देणे.
- Smooth conduction of MMS exams by all the members of AKHMC was completed smoothly.
- Time Table (schedule) of clinical meeting, case presentation, journal club was prepared & circulated among the students & staff.
- Teachers were allotted criterions for NAAC & the teachers have started to work on the same.
- 72 learning lessons to be supervised by the various staff & accordingly teachers are conducting training classes for interns.
- ऐनवेळी येणारे विषय

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र. १:- Regarding MUHS Virtual Anatomy Programme
The respected vice-chancellor madam of MUHS had organised 3D Virtual anatomy programme for IBMS students. This programme was organised for better understanding of the subject. The curricular committee advised department of anatomy to organise a visit to MUHS. Dr. Shaikh S.K. & Dr. Unde D.D. enrolled the students with MUHS for the programme. Appointment was granted on 12/10/22 at 1pm.

विषय क्र. २:- organisation of "stretch exercise programme for women" on occasion of Navratri utsav from 26th Sep 22 to 5th Oct 22.

As per the instructions given by Dr. S.E. Kamse madam the curricular council was informed & it organised the programme for "Stretch Exercise". 10 lady teachers took the initiative on 10 different days they uploaded the videos of stretch exercise under our official Institutional channel on Facebook "AKMC Arogya Jagat".

The programme incharge for this was Dr. Kulkarni A.

विषय क्र. ३:- Regarding organization of Pharmacy tour.

As per the syllabus of pharmacy. The college council & the curricular committee granted permission to the pharmacy department of organising the tour to HPL at Ghaziabad. The duration of the tour will be from 13/10/22 to 18/10/22. Dr. Bahale Shweta will be the incharge of pharmacy tour.

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

विषय क्र.४ :- Creation of "knee joint Pain" module from
IV BHMS students

After the success of CPR module, The college curricular committee permitted the IV BHMS students to prepare for "knee joint Pain" module. The students to prepare the module under guidance of the teachers and conduct training for all students of our college classwise till Nov 22. They will be issued with certificates after completion of course.

विषय क्र.५ :- Appointment of CI, ~~II~~ IVS for MUHS winter Exams 22

The college council has appointed

CI — Dr. Shaikh S.K

IVS — Dr. Asare A.

Senior supervisor — Dr. Jarad S.

Relieving supervisor — Dr. Unde D.D.

For CAP work of MUHS Examination

Dr. Unde D.D — Custodian

Dr. Asare A — Asist Custodian

The Principal to inform MUHS ~~to~~ forward the ~~ad~~ above names to MUHS for official appointment.

विषय क्र.६ :- conduction of programme on occasion of
"WORLD DIABETIC DAY" 'उज्ज है कविह' from
14th Nov 22 onwards

As per the instructions of Dr. Kanase C.A.
the programme for world diabetic day to be conducted
for one year i.e. 14th Nov 22 to 14th Nov 23.

The programme to be conducted in various sector
sectors of village under supervision of Dr. Sonar S.S.
Each teacher to select a place and conduct five
programmes. The guidelines are provided by the
organising committee.

प्रोसिडींग बुक

शाळा व्यवस्थापन समिती (S.M.C.)

निषय क्र. ७

Conduction of Preliminary exams
The incharge of Preliminary exam - Dr. Sonam
to Incharge - Dr. Awari S. & Dr. Thorat S.

The Council has permitted to conduct
preliminary exams for winter 22 batch.
To display the time table for students on notice
board. To set the question paper. To smoothly
conduct the preliminary exams.

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